



National Veteran Support

How to Obtain Certified Copies of Honorable Discharge Papers

1. Go to <https://vetsupportusa.com/eligibility/#> scroll down to Honorable Discharge and click on the video.
2. Go to <http://archives.gov/>
3. Click on Start Form Online (then Print and Mail) which is in the “Looking for?” box.
4. You should now be in a new window, at the top it says “eVetRecs”. Scroll down to click on the “continue” button.
5. You are now on step 1 of the “eVetRecs” 4 step system. Click on the up or down small triangle to list choices. This is called a “drop down” menu. When finished click “continue”. On step 2 be sure to choose “benefits”.
6. Continue as above choosing your answers for each selection. Choose “continue” after each step. It may require scrolling down or to the right to find the “continue” button.
7. Do step 1, step 2, step 3, step 4
8. Choose “undeleted” copy
9. Enter the name, address, phone number, etc. to direct documents.
10. Print the order form. It has a barcode in the top right corner. It should print two pages.
11. Fax the form indicated to the fax # stated on the form. Include a death certificate if the veteran has since passed away.
12. Keep the order form for your records for future follow up as needed. You can call for status after 10 business days. Phone number to call is at bottom of the form.